



Bicton C of E Primary School and Nursery

Bicton Lane, Bicton, Shrewsbury, Shropshire. SY3 8EH

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Website: www.bictonschool.org.uk

Head teacher: Mrs Natalie Johnson BA (Hons)



November 2020

Dear Parents and Carers,

We hope you had a restful and healthy half-term holiday.

The latest lockdown will not require us to make significant changes to our COVID safety measures already in place but we need everyone to adhere to these so that we can keep all of our pupils, staff and families safe.

There is lots of information in this newsletter – PLEASE READ TO THE END.

Parent meetings

Our autumn term parent meetings are being conducted over the telephone this year rather than in person. We feel it is important that all parents/carers should talk with their child's teacher/s to discuss progress and to answer any questions that you may have.

Our telephone consultation appointments are being held between Monday 9th of November and Thursday the 26th depending on which class your child is in.

Use the online booking service on the school website to arrange a time for your phone call. Your child's teacher will then contact you, at the allocated time, on the number you provide. If you have any questions or encounter any problems in booking, please contact our school office.

If you are not available on the day your child's teacher is making telephone calls, please contact them on the relevant email address below. They will do their best to arrange to call you on a different day.

Class	Teacher email
Acorns (Nursery)	nursery@bicton.shropshire.sch.uk
Willow	willow@bicton.shropshire.sch.uk or via Tapestry
Hazel	hazel@bicton.shropshire.sch.uk
Maple	maple@bicton.shropshire.sch.uk
Rowan	rowan@bicton.shropshire.sch.uk
Oak	oak@bicton.shropshire.sch.uk

Punctuality and attendance

Children must arrive at the designated entry point for their bubble before the door or gate is locked. This is to minimise the risk of transmission between bubbles.

We recognise that there are times when children are unavoidably late but the number of children currently arriving late is posing a risk to pupils and staff. Most days, we have a number of children arriving late from different bubbles who then need to enter through the main reception area. This increases the risk of transmission between bubbles and poses increased risk to staff so we need all parents/carers to ensure that their child arrives at their designated entry point on time.

If your child is ill, and not well enough to be in school, you must follow the usual attendance procedure: inform school by 9:30 am on the first day of absence and your child should only return to school once they are well enough to do so.

sQuid – online payment system for lunches, drinks, clubs and nursery fees

Thank you to everyone who has registered for sQuid. If you have not yet done so, please remember that we are unable to accept cash/cheques for dinner money, drinks, clubs or nursery fees. Please contact the school office if you have mislaid your registration letter which was sent home before the half term break.


What is each 'purse' for?

Dinner money and drinks

Catering

Balance £0.00

To Collect £0.00



£ 0 [ADD TO BASKET](#)

Minimum topup amount for this purse is £0.00

[View transactions for this purse](#) >

[Manage auto top up for this purse](#) >


Clubs and Nursery fees (Trips and Music fees in the future)

Trips and Offers

Balance £0.00

To Collect £0.00

Offers



[New Offers](#) 1 >

[Part Paid Offers](#) 0 >

[Purchased Offers](#) 0 >

[Bookings](#) ^

[View transactions for this purse](#) >

What happens to the catering purse balance when my child orders a school dinner or drink?

Your child orders their lunch (on the screen) in their classroom each morning. When they 'collect' their lunch either at their classroom door or in the Hall, the kitchen staff then enter this on the child's account and the amount is deducted from their balance. If your child orders a lunch but then goes home ill before lunchtime, no money will be deducted from their account.

Your child can have a carton of juice/milkshake (50p) with their lunch and this is purchased in the same way as their meal.

When the balance in your child's catering purse drops below £5.00, you will receive an email reminder to top up your account.

How do I book clubs? Clubs must be paid in advance prior to the session taking place.


Click on 'New Offers'

Trips and Offers

Balance £0.00

To Collect £0.00

Offers



[New Offers](#) 1 >

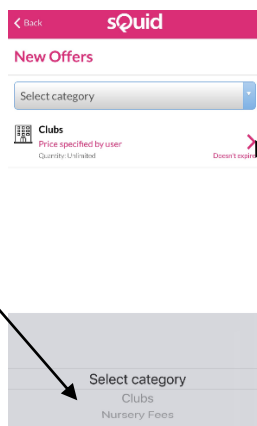
[Part Paid Offers](#) 0 >

[Purchased Offers](#) 0 >

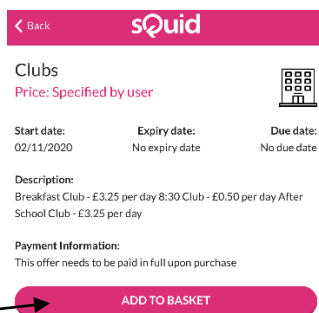
[Bookings](#) ^

[View transactions for this purse](#) >

Select the category 'Clubs' from the drop-down menu



Then click on the arrow next to 'Clubs' and it will show you this screen below.



Click on 'Add to basket' then 'View basket' and it will allow you to choose the amount you wish to pay.

Click 'Checkout' and you will then be asked a question about what the payment is for. You can tell us you are paying for one club or you can pay for multiple clubs and days.

e.g. *Monday 9th Breakfast club £3.25*

or *10th/11th/12th After school club £9.75 etc.*

This is so you can pay for a week or even a half term at a time and it will save you having to pay for each day individually. We are hoping in the future to be able to adapt this system, so that there is no need for you to complete the Clubs Booking Form as well which is emailed out each week on our website.

What happens if I add money to the wrong purse? Can school move it for me?

If you add funds to the wrong purse, you will need to contact sQuid and they will transfer it for you e.g. if you add money to the 'Catering' purse by mistake and it should have been added to the 'Trips and Offers' purse. School are not able to move funds between purses for parents.

sQuid can be contacted through their Help Centre – see link at the bottom of the page on the sQuid website, together with a range of frequently asked questions.

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Thank you for your continued support and stay safe.

Mrs. Johnson and staff